OFFICE OF THE CITY MANAGER

NO. LTC# **307-2015**   LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: July 30, 2015

SUBJECT: Evaluation Committee Relative to Request for Proposals (RFP) No. 2015-146-YG for Parking Attendants for City Parking Garages

The purpose of this LTC is to update the Mayor and City Commission on the Request for Proposals (RFP) No. 2015-146-YG which seeks to establish an agreement with a qualified firm to provide Parking Attendants for City Parking Garages for the City of Miami Beach.

LTC # 275-2015, indicated that I was considering the following individuals and alternates to serve on the Evaluation Committee:
- Monica Beltran, Assistant Director, Parking Department, City of Miami Beach
- Georgie Echert, Assistant Director, Finance Department, City of Miami Beach
- Laura Franco-Rubines, Assistant Internal Auditor, Internal Audit Department, City of Miami Beach
- Nawaz Gilani, Neighborhood Leadership Academy, Resident
- Madeleine Romanello, Transportation, Parking & Bicycle-Pedestrian Facilities Committee, Resident

Alternates:
- Leif Bertrand, Neighborhood Leadership Academy, Resident
- William Hahne, Transportation, Parking & Bicycle-Pedestrian Facilities Committee, Resident
- Jim Sutter, Internal Auditor, Internal Audit Department, City of Miami Beach

However, Monica Beltran, Assistant Director, Parking Department, will be unable to participate as an evaluation committee member. In an effort to have a representative from the City's Parking Department, I am considering appointing the following individual to serve on the Evaluation Committee:
- Rocio Alba, Administrative Service Manager, Parking Department, City of Miami Beach

I would appreciate any comments and/or suggestions you may have to the above changes by Friday, July 31, 2015.

Thank you.

JLM/KGB/MT/SF/AD

c: Kathie Brooks, Assistant City Manager
        Mark Taxis, Assistant City Manager
        Saul Frances, Parking Director
        Alex Denis, Procurement Director